



[Ulster County]
LOCAL PLAN

JULY 1, 2013 - JUNE 30, 2014

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- Attachment C: Signature of Local Board Chair
- Attachment D: Signature of Chief Elected Official
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Labor Market Overview

WIA §118 (b) *The local plan shall include - (1) an identification of—*

(A) the workforce investment needs of businesses, jobseekers, and workers in the local area;

(B) the current and projected employment opportunities in the local area; and

(C) the job skills necessary to obtain such employment opportunities;

1. Based on consultation with NYSDOL’s Labor Market Analyst, and a review of your Regional Economic Development Council’s (REDC) Five-Year Strategic Plan, describe the current and projected employment opportunities in your local area and region. Provide a priority ranked list of the local area’s demand occupations for PY 2013 that includes SOC codes and job titles.

Ulster County presently has an unemployment rate equaling the State unemployment rate of 8.5% which has dropped significantly from last year. Ulster County's economic health shows strength in the healthcare, manufacturing, transportation, and tourism sectors. Small manufacturing companies within the local area continue to show gains in job growth in the private industry sector. With recent upticks in job openings in the private sector, particularly manufacturing, the Ulster WIB Strategic Planning Committee continues to review the Local Demand Occupations List with expert assistance from the NYSDOL Regional Labor Market Analyst.

To review the Local Demand Occupation, along with the Regional Demand occupations, see the NYSDOL website at: <http://www.labor.ny.gov/workforcenypartners/lwia/local-plan-overview.shtm>

2. Explain how your demand list was shaped. Describe the data source(s) used to develop/support your demand list.

With the assistance of the NYSDOL Hudson Valley Labor Market Analyst, the Workforce Investment Board Strategic Planning Committee reviews the local Demand Occupation List on a quarterly basis. Perusing the Labor Market Profile published by NYSDOL for the area, (by title, salary, SOC code and O*NET code), the WIB Strategic Planning Committee discusses the present job market along with projections based on NYSDOL data. Also considered are employment listings from local print and online employment venues. The Local OneStop Center counselors and employment and training specialists are brought into discussions to alert the WIB members of recent openings and anecdotal comments received from customers regarding the "on the ground" experiences of opportunities available. The members of the WIB Strategic Planning Committee evaluate where these job trends are growing in the region.

The LWIB Strategic Planning Committee has also reviewed the Mid-Hudson Regional Economic Development Council's Strategic Plan for the region. Projections for particular industry sectors targeted by the Governor's Office for economic development are included in the Strategic Planning Committee's focus. Ever present is the WIB's intent to create a skilled workforce in these projected

upcoming targeted arenas requiring new skill sets and training opportunities.

The NYSDOL Labor Market Analyst participates in all these discussions helping us to review these regional and State trends, occupations in demand in the area and NAICS title for annual employment and numbers of hires. All of this is considered by these business leaders from our WIB to build our Demand Occupation List.

3. Identify the job skills/credentials for the occupations that are highest in demand, including those identified as priorities by your REDC. Describe the education and training resources that exist in your area/region to assist individuals to obtain these skills. Training options such as on-the-job training, ITAs, customized training and contracted training should be discussed where relevant.

Ulster's local WIB notes a continued increase in openings for CNA (Certified Nursing Assistants) positions in the healthcare sector in the local area. Using the Eligible Training Provider List, the LWIB assists with funding these entry level trainings requiring certifications for Nursing Assistants from training provided at the local Ulster BOCES. Local nursing homes, hospitals and home care agencies hire these certified individuals. Moving up the career ladder, they transfer to other facilities and hospitals within the area seeking further certifications in the health care industry.

CDL-A and CDL-B certifications are offered by providers on the ETPL for transportation industry jobs. HVAC certifications and training are also provided. The local SUNY Ulster County Community College (SUNY Ulster) provides certifications for programs when requested such as CASAC or nursing. The SUNY Ulster facility works collaboratively with the Ulster BOCES to provide training for entry level manufacturing positions in the region. This collaborative effort provides a wide range of training for preparation into Manufacturing positions - ie: Machine Tool Technology -- Machinists (O*Net Code-51-4041.00); Machinery Mechanics (O*Net Code-49-9041.00); Machine Operators (O*Net Code-51-4081.00); Computer Numerical Control skills (O*Net Code-51-4012.00); Skilled Assemblers (51-2031.00). Also, Industrial Technology Drafters -- Computer-aided Design (17-3013.00); Machining and Production Drafters (O*Net Code- 17-3019.00).

On-the-Job Training has been made available to local employers within the last program year for building maintenance, administrative and computer/technical data base collection, customer support, and media recording and duplication skills. These trainings provide businesses, particularly in the arena of local manufacturers, the opportunity to bring new employees up to grade with specific training needs for open positions. NYSDOL NEG grants have been particularly helpful to funding these On-the-Job-Training openings.

Individual Training Accounts are done with eligible training providers who have shown proven success in providing certifications and successful training upgrades for our OneStop customers, particularly the long-term unemployed. In Ulster County these ETPL providers are primarily, but not exclusively, SUNY Ulster and Ulster BOCES.

Ulster County Office of Employment and Training worked with a group of manufacturers to create a joint approach to customized existing worker training to fill skills gaps in existing workforce and create more entry level manufacturing job opportunities as companies promote from within. Four

manufacturers were awarded grants after filing Consolidated Funding Applications to the NYS Regional Economic Development Council. By joining their efforts under the auspices of the Ulster County Manufacturing Training Consortium training costs per trainee were reduced.

4. Describe any regional or sector-based training initiatives in which your local area is involved or is planning to be involved during PY 2013. Explain how these initiatives align with the demand occupations on your list.

Hudson Valley Regional Business Services meets on a monthly basis. WIB Directors from the Hudson Valley (Rockland, Westchester/Putnam, Sullivan, Orange, Dutchess and Ulster) share best practices and focus on collaborative efforts to bring services from the workforce system to employers in the Region. The past year has been spent covering strategic housekeeping issues around OSOS data entry. Critical to providing services to the business community is recording exactly how and where we are penetrating our efforts. The data collection provides us with improved regional attention to our business clientele. Better data documentation allows better information as to where we are required to expand services. Collaborative, coordinated and careful attention to how our business services are provided has been a focus of our monthly discussions. The 2013 year will include the expansion of the Ulster County Manufacturing Training Consortium to a more regional model with participation of Dutchess and Orange Counties in collaboration with the newly created Global Center for Advanced Manufacturing.

Performance

WIA §118 (b) The local plan shall include - (3) a description of the local levels of performance negotiated with the Governor and chief elected official pursuant to section 136(c), to be used to measure the performance of the local area and to be used by the local board for measuring the performance of the local fiscal agent (where appropriate), eligible providers, and the one-stop delivery system, in the local area;

Information and documentation produced through the yearly Performance Indicator Negotiation Process will become part of this plan. No additional information is required.

Planned Services and Expenditures

Adult and Dislocated Workers

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—

- (A) *a description of how the local board will ensure the continuous improvement of eligible providers of services through the system and ensure that such providers meet the employment needs of local employers and participants;*

WIA §118 (b) The local plan shall include - (4) a description and assessment of the type and availability of adult and dislocated worker employment and training activities in the local area;

Please complete the charts entitled “PY 2012 Training” and “PY 2013 Training Projection” located in the Budget spreadsheet (Attachment I). In addition, if you procure service providers to provide Adult and Dislocated Worker or Business services, complete the Adult/Dislocated Worker and Business Services worksheets in the Service Provider spreadsheet (Attachment J).

5. Briefly describe the type and availability of Adult and Dislocated Worker services in your area.

All customers to the OneStop are given an Initial Assessment to determine their needs and how best to direct them to services. All persons seeking training are directed first to participate in at least two workshops at the OneStop. Workshops provide assistance with: Resume Writing; On-Line Job Search Techniques; How to Use Social Media in the Job Search; Interviewing Techniques. Other workshops are targeted to individual populations with particular barriers such as: Job Tips for Ex-Offender Population; SSI/SSDI Recipients Seeking Ticket To Work Program Tips; Veteran Job Search and Veteran Job Club direct services.

Dislocated Worker status is determined at the outset of the Initial Assessment. Clients with this distinction are provided services by Counselors who can best assist them with either training opportunities or how to get over the hurdle of long-term unemployment. Long-term DWs are also targeted for On-the-Job Training opportunities through the NEG grant.

6. Describe the steps the Workforce Investment Board takes to ensure the continuous improvement of Adult and Dislocated Worker services through the system. Describe the information that is reviewed to determine that providers are meeting the employment needs of local businesses and jobseekers.

The Ulster County WIB conducts annual oversight of current providers as part of the biennial procurement process to ensure continuous improvement of services in the system. Program performance for current contracted providers is reviewed by the WIB Executive and Program Planning Committees in terms of numbers served, expenditures, costs per individual, characteristics of populations served, direct expenditures vs. administrative costs, quality of services provided, and performance vis-à-vis common measures. This same information is reviewed again in a non-RFP year to determine whether to continue a contract into the second year of a two year contract, or to reissue the RFP in hopes of finding a new provider. Current

providers who experience difficulty in service provision are required to engage in monthly technical assistance sessions with experienced OneStop staff, who assist the provider in meeting contract goals and therefore increasing program performance.

Additionally, the WIB Executive Committee, in conjunction with the WIB Strategic Planning Committee, conducts an annual review of Demand Occupations in Ulster County and the Hudson Valley region. The Hudson Valley NYSDOL Research & Statistics Analyst is an integral part of this process by providing accurate information and statistics to the Committees which include a labor market profile as well as a review of occupations in demand based on employment trends. Committee members review the largest employment sectors, major job generators, significant industries, industry decliners, average pay information and staffing patterns to generate a list of demand occupations. The current list is revised to include any new occupations (based on committee discussion) or to remove any occupations that do not provide sufficient employment opportunities (based on placement information provided by the training provider and OneStop staff).

The Demand Occupation List is used to focus our limited training funds on occupations that allow jobseeking customers the best chance of employment success. This list is consulted when approving new applications to the NYS Eligible Training Provider List for Ulster County funding. Any training voids identified by the Ulster WIB are addressed through discussion with Board members who are training providers, in particular Ulster County BOCES and SUNY Ulster, to attempt to generate new training programs where employment opportunities may exist. These training provider are regularly involved in discussions with the WIB and with the County Executive's office in an effort to improve and increase training relevant to local economic development initiatives and current business needs in the region.

7. Describe any partnerships that the WIB and One-Stop Operators have developed to improve services to customers in the local area or region.

Recognizing the emotional stress individuals and families suffer during a long-term economic crisis of unemployment, the Ulster Works OneStop has initiated the assistance of the Ulster County Mental Health Association to lead a workshop at the OneStop entitled "Maintaining Mental Health and Wellness."

Job Search techniques for the re-entry population in the present economic climate also requires special attention. The Ulster County Office of Probation has assisted the unemployed of this population with a monthly workshop at the OneStop focusing on special techniques to do effective job search in spite of a criminal justice background barrier.

The Ulster County WIB Director meets on a monthly basis with other WIB Directors of the Hudson Valley. Teaming together regionally these meetings allow for sharing of best practices for training techniques, business outreach and staff development issues.

Ulster County WIB Director along with the Disability Resource Coordinator meets regularly with the

Vocational Steering Committee of Ulster County. This Committee is comprised of job developers and vocational counselors who focus on the disabled populations seeking their return to the workforce. This monthly meeting allows a sharing of best practices and shared assistance for specific customers.

The OneStop upgraded its website increasing accessibility for employers and job seekers. The OneStop has also begun making use of social media to promote job fairs, training opportunities and other critical information for job seekers.

Youth

WIA §118 (b) The local plan shall include - (6) a description and assessment of the type and availability of youth activities in the local area, including an identification of successful providers of such activities;

Please complete the Youth worksheet in the Service Provider spreadsheet (Attachment J).

8. Describe the metrics that the WIB uses to determine whether or not a youth provider is successful.

The WIB uses the 3 Common Measures as well as any Customer Service Indicators being tracked to determine whether or not a youth provider is successful. The youth provider is expected to meet or exceed the state standard in all 3 measures. For PY 2012 the Customer Service Indicators being tracked was the number of National Work Readiness Exam Services given and the percent of youth who passed the exam. The WIB expects all youth providers to meet or exceed the state standard for these Customer Service Indicators.

In PY 2012 Ulster County is on track to exceed both of these customer service indicators for the second year in a row. We expect this to remain a Customer Service Indicator for PY 2013. However, if any other Customer Service Indicator is added the WIB will expect the youth provider to meet or exceed that state standard as well.

9. How do the Workforce Investment Board and/or Youth Council monitor Youth Program providers?

WIB staff conducts a formal fiscal monitoring review of our youth program provider annually. In addition, WIB staff maintains programmatic oversight through monthly technical assistance sessions with the provider, and on a more informal basis through regular review of documentation and OSOS data entry.

10. What steps are in place for addressing unsatisfactory providers?

The WIB has not had an unsuccessful youth provider since PY 2004 and that provider (the Ulster County YMCA) is no longer a youth provider as a result of poor performance.

11. Do your Youth Program Providers have direct access to the One Stop Operating System (OSOS)?

Yes No

a. If not, what process is in place to ensure youth activities are entered into OSOS in a timely manner?

12. Describe *what* youth data is shared and *how* it is shared and reviewed with the Workforce Investment Board, Youth Council, and Youth Program Providers. Please address each group specifically.

The WIA Youth Employment Program data is presented to the Youth Council by the youth providers on a quarterly basis and the information presented includes: total number of youth served, # of in school vs out of school youth, # of youth carried in vs new enrollees, what services youth are participating in, and number of youth exited. Performance based on Common Measures and NYSDOL Customer Service Indicators is also reviewed on a quarterly basis. Fiscal expenditures and monitoring is done regularly. All of this information is prepared in a word document and becomes a part of the official WIB Youth Council Minutes and is available on the Ulster Works website. The Youth Council Chair or Co-Chair attends all WIB Meetings and presents Youth Employment Data and updates to the Local WIB on a regular basis.

Staff Information

Consulting with your Wagner-Peyser partners, please complete the charts entitled “PY 2012 FTE Staffing” and “Projected PY 2013 FTE Staffing” located in the attached Budget spreadsheet (Attachment I).

13. Please explain the reasons for any changes between PY2012 and PY2013.

No change

Procurement

WIA §118 (b) The local plan shall include - (9) a description of the competitive process to be used to award the grants and contracts in the local area for activities carried out under this subtitle;

14. Please describe the competitive bidding process that is used to award grants and contracts in your local area (including how vendors are made aware of opportunities to compete for these funding opportunities and how the process is being documented). Describe the process used for Adults/DW services, administrative services, and Youth services.

Contracts are awarded every two years through a competitive Request for Proposal process initiated by the Ulster County Office of Employment & Training and documented through the Ulster County Purchasing Department. The RFP initiated by UCOET is submitted to the UC Purchasing Department, who makes it available on the Ulster County website and publishes a legal notice in

local print.

This area generally awards four standard contracts through competitive bid: comprehensive assessment (Adult, DW and Youth); comprehensive year-round youth (Youth); and two youth payroll contracts (Year-Round Youth and Summer Youth). The process is the same for all fund sources, except that the Youth Council has the opportunity to review Youth proposals.

Proposals developed as a result of the RFP are submitted to the UC Purchasing office where they are logged in and then submitted to UCOET for review. UCOET staff review each proposal and develop an overview of the proposal/provider based on past history, performance, and how well the proposal addresses specific items in the RFP.

Proposals are reviewed by the Program Planning and Executive Committees of the Ulster County Workforce Investment Board. Additionally, the Youth Council reviews any proposals addressing youth programs. Committee members submit a written score for each proposal to the UC Purchasing Department, who then tallies the scores, provides the tally and any comments to the UCWIB Executive Committee. The Executive Committee makes the final decision regarding contract award, which is then ratified by the UCWIB.

Waivers

The general statutory and regulatory waiver authority granted to the Secretary of Labor is a continuing authority granted by the Workforce Investment Act at section 189(i)(4), Public Law 105-220, and provides increased flexibility to states and local areas in implementing reforms to the workforce development system in exchange for state and local accountability for results, including improved programmatic outcomes. A list of the current waivers that are in effect for New York can be found in [Workforce Development System Technical Advisory #10.19.1](#).

15. Please suggest future WIA waivers that may be useful to your local area and which you would like NYS to consider requesting (optional).

Contracts, MOUs, and Appendices

WIA §118 (b) The local plan shall include - (2) a description of the one-stop delivery system to be established or designated in the local area, including—

(B) a copy of each memorandum of understanding described in section 121(c) (between the local board and each of the one-stop partners) concerning the operation of the one-stop delivery system in the local area;

16. Is each Memorandum of Understanding for the local area up-to-date?

Yes No

a. If not, when will they be updated?

During PY13

WIA §118 (b) The local plan shall include - (8) an identification of the entity responsible for the disbursement of grant funds described in section 117(d)(3)(B)(i)(III), as determined by the chief elected official or the Governor under section 117(d)(3)(B)(i);

WIA §118 (b) The local plan shall include - (10) such other information as the Governor may require.

Please complete all of the required attachments. Hard copies of signature pages must be delivered to NYSDOL per the instructions at the beginning of these guidelines.

If any of the following documents have changed in whole or in part since the submittal of your PY 2012 Local Plan, please email any updated documents with your Local Plan:

	<i>Changed?</i>		<i>Attached?</i>	
Chief Elected Official Agreement	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Local Board By-Laws	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
One-Stop Operator Agreement(s)	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Memorandum(s) of Understanding	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes	<input type="checkbox"/> No

ATTACHMENT A: UNITS OF LOCAL GOVERNMENT

Where a local area is comprised of multiple counties or jurisdictional areas, provide the names of the individual governmental units and identify the grant recipient.

Unit of Local Government	Grant Recipient	
	Yes	No
N/A	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT B: FISCAL AGENT/GRANT SUBRECIPIENT

Identify the Fiscal Agent or a Grant Recipient to assist in the administration of grant funds. Provide the names of the agent and/or subrecipient.

Entity	Fiscal Agent	
	Yes	No
Ulster County Office of Employment & Training	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

Entity	Grant Subrecipient	
	Yes	No
Ulster County	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>

ATTACHMENT G: ONE STOP OPERATOR INFORMATION

Complete the following information for each locally certified One Stop Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR: Ulster Works OneStop Center			
<i>Method of Selection</i>		<i>Type of Operator</i>	
<input checked="" type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input checked="" type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:	601 Development Court		
Address 2:			
City:	Kingston		
State:	NY	Zip Code:	12401
Operator Phone: 845-340-3170 or 845-338-4696			
E-Mail: oet@co.ulster.ny.us			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

If the One-Stop Operator is a consortium, identify the consortium partners:

Ulster County Office of Employment & Training, NYS Department of Labor, Ulster County Department of Social Services, Ulster County BOCES, and SUNY Ulster.

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OPERATOR:			
<i>Method of Selection</i>		<i>Type of Operator</i>	
<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

--

If the One-Stop Operator is a consortium, identify the consortium partners:

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Complete the following information for each locally certified One Stop Operator in your Workforce Investment Area. Use as many pages of ATTACHMENT G as necessary.

OPERATOR:			
<i>Method of Selection</i>		<i>Type of Operator</i>	
<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

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- Other (explain)

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<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

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- Application Not Yet Due
- Other (explain)

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<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

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OPERATOR:			
<i>Method of Selection</i>		<i>Type of Operator</i>	
<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

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OPERATOR:			
<i>Method of Selection</i>		<i>Type of Operator</i>	
<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

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<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

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<i>Method of Selection</i>		<i>Type of Operator</i>	
<input type="checkbox"/> Consortium <input type="checkbox"/> Competitive Bid		<input type="checkbox"/> System <input type="checkbox"/> Center(s)	
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Operator Phone:			
E-Mail:			

OPERATOR CERTIFICATION STATUS

Indicate status of Local Level Operator Recertification:

- Granted
- Application Submitted/Pending LWIB Review
- Application Not Yet Due
- Other (explain)

--

If the One-Stop Operator is a consortium, identify the consortium partners:

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:	Ulster Works OneStop Center		
Address 1:	601 Development Court		
Address 2:			
City:	Kingston		
State:	NY	Zip Code:	12401
Phone:	845-340-3170 or 338-4696	E-Mail:	oet@co.ulster.ny.us
Fax:	845-340-3165 or 339-0607	Website:	UlsterWorks.com
Site Type:	<input checked="" type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:	Cynthia Baran		
Phone:	845-340-3169	E-Mail:	cbrn@co.ulster.ny.us
NYSDOL Contact:	Don Lucarello		
Phone:	845-338-4696, X3002	E-Mail:	Donald.Lucarello@labor.state.ny.us

	Opening Time	Closing Time
Monday	8:30 am	5:00 pm
Tuesday	8:30 am	5:00 pm
Wednesday	8:30 am	5:00 pm
Thursday	8:30 am	5:00 pm
Friday	8:30 am	5:00 pm
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

ATTACHMENT H: LIST OF ONE STOP CENTERS

Complete the following information for each One Stop Center in your Workforce Investment Area. Use as many pages of ATTACHMENT H as necessary.

One Stop Name:			
Address 1:			
Address 2:			
City:			
State:	NY	Zip Code:	
Phone:		E-Mail:	
Fax:		Website:	
Site Type:	<input type="checkbox"/> Full Service <input type="checkbox"/> Certified Affiliate		
Lease Expiration:			
Lease Holder:			

WIA Contact:			
Phone:		E-Mail:	
NYS DOL Contact:			
Phone:		E-Mail:	

	Opening Time	Closing Time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Instructions

Please enter information from your local area into the appropriate worksheet. Areas where data may be entered are colored. Calculations are performed automatically and may be checked in each chart, or on the Summary worksheet.

[Budget Worksheet](#)

Please enter the budget information for your LWIA into the Budget Worksheet, as well as the name of your LWIA at the top of the chart. The "Operational Costs" and "Training Costs" rows will automatically be filled in from data provided on other worksheets. If you procure staff services, please break out the staffing costs from those contracts, and include in the Staffing Costs chart. Costs that are not staffing or operations should be included in the Other Program Costs or Training charts.

[One Stop Center Worksheet](#)

Please enter the budget information for each One Stop Center into the "One Stop Centers" worksheet. Please enter the requested annual budget information for each full service and affiliate location. Label each One Stop Center with the same name used for that center in ATTACHMENT H. Data from this worksheet will be used in the "Operational Costs" section of the Budget Worksheet. If you procure One-Stop services, please break out the operational costs for the centers into the worksheet. The staffing cost portion of procured One Stop Service contractors should be included in staffing costs in the Budget worksheet.

[WIB Costs Worksheet](#)

If there are separate costs associated with operating offices for the Local Workforce Investment Board, please enter them on this worksheet.

[FTE Staffing Worksheet](#)

Please enter the number of staff in your LWIA, broken down by function and funding stream. Full-time equivalent (FTE) is a staff person who works more than 32 hours a week, receives benefits, etc. To separate out part-time from full-time, use the respective fraction of full-time. For instance, if one staff person works 40 hours a week and another works 20 hours a week part-time, the total would be 1.5 FTEs. If you contract services, please break out the FTEs associated with those contracts for the different functions.

[Training Worksheet](#)

Please enter the amount spent on each type of training, broken down by funding stream. Please note for Youth we are looking for numbers of youth with ITAs only. For PY12 data, please enter the most up-to-date information that you have available. Data from this worksheet will be used in the "Training Costs" section of the Budget Worksheet. Please list all WIA-enrolled trainees, regardless of funding source used to support their training. Please also list training expenditures for other funding sources under the "Non-WIA Funding" columns.

LWIA Name: Ulster County						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Revenue						
WIA PY12 Carryover	\$ 440,432.00	\$ 185,750.00	\$ 143,450.00	\$ 89,250.00	\$ 21,982.00	
WIA PY13	\$ 1,518,074.00	\$ 345,240.00	\$ 387,629.00	\$ 358,907.00	\$ 121,309.00	\$ 304,989.00
Total Revenue	\$ 1,958,506.00	\$ 530,990.00	\$ 531,079.00	\$ 448,157.00	\$ 143,291.00	\$ 304,989.00
Expenditures						
Staff Costs						
Wages	\$ 495,224.00	\$ 116,350.00	\$ 130,790.00	\$ 121,559.00	\$ 38,359.00	\$ 88,166.00
Fringe Benefits	\$ 268,471.00	\$ 72,100.00	\$ 81,048.00	\$ 59,301.00	\$ 23,770.00	\$ 32,252.00
Travel	\$ 10,900.00	\$ 1,367.00	\$ 1,536.00	\$ 4,152.00	\$ 450.00	\$ 3,395.00
Other	\$ -					
Total Staff Costs	\$ 774,595.00	\$ 189,817.00	\$ 213,374.00	\$ 185,012.00	\$ 62,579.00	\$ 123,813.00
Operational Costs						
WIB Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
One-Stop Costs	\$ 50,199.00	\$ 16,709.00	\$ 18,784.00	\$ 9,196.00	\$ 5,510.00	\$ -
Total Operational Costs	\$ 50,199.00	\$ 16,709.00	\$ 18,784.00	\$ 9,196.00	\$ 5,510.00	\$ -
Other Program Costs						
Support Services	\$ 5,000.00			\$ 5,000.00		
Youth Wages	\$ 222,871.00			\$ 71,695.00		\$ 151,176.00
Other Related Items	\$ 69,134.00	\$ 5,400.00	\$ 3,600.00	\$ 60,134.00		
Total Program Costs	\$ 297,005.00	\$ 5,400.00	\$ 3,600.00	\$ 136,829.00	\$ -	\$ 151,176.00
Training Costs						
Total Training Costs	\$ 546,355.00	\$ 252,500.00	\$ 218,155.00	\$ 45,700.00		\$ 30,000.00
Total Expenditures	\$ 1,668,154.00	\$ 464,426.00	\$ 453,913.00	\$ 376,737.00	\$ 68,089.00	\$ 304,989.00
Carry-over Funds to PY14	\$ 290,352.00	\$ 66,564.00	\$ 77,166.00	\$ 71,420.00	\$ 75,202.00	\$ -

One-Stop: Ulster Works OneStop Center						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ 25,001.00	\$ 8,322.00	\$ 9,355.00	\$ 4,580.00	\$ 2,744.00	
Utilities	\$ 7,849.00	\$ 2,613.00	\$ 2,937.00	\$ 1,438.00	\$ 861.00	
Supplies	\$ 4,400.00	\$ 1,464.00	\$ 1,647.00	\$ 806.00	\$ 483.00	
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ 12,949.00	\$ 4,310.00	\$ 4,845.00	\$ 2,372.00	\$ 1,422.00	
Totals	\$ 50,199.00	\$ 16,709.00	\$ 18,784.00	\$ 9,196.00	\$ 5,510.00	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						
Totals	Adult	DW	Youth	Admin	Other Funding	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

One-Stop:						
WIA						Other Funding
Totals	Adult	DW	Youth	Admin		
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

		WIB Office:				
		WIA				Other Funding
Totals		Adult	DW	Youth	Admin	
Rent	\$ -					
Utilities	\$ -					
Supplies	\$ -					
Cleaning	\$ -					
Internet Service	\$ -					
Leased Equipment	\$ -					
Other Related Items	\$ -					
Totals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

PY 2012 FTE Staffing									
Function/ Type of Service	WIA Adult	WIA DW	WIA Youth	WIA Admin	Wagner-Peyser	REA	DVOP LVER	Other	Total
WIB	0.25	0.3	0.25	0.1					0.9
TAA		0.3							0.3
Core/Intensive	1.05	1.05	1.05	0.34					3.49
Business Services	0.5	0.55							1.05
Rapid Response	0.05	0.05							0.1
Youth Services			3					0.55	3.55
Total	1.85	2.25	4.3	0.44	0	0	0	0.55	9.39

Projected PY 2013 FTE Staffing									
Function/Type of Service	WIA Adult	WIA DW	WIA Youth	WIA Admin	Wagner-Peyser	REA	DVOP LVER	Other	Total
WIB	0.25	0.3	0.25	0.1					0.9
TAA		0.3							0.3
Core/Intensive	1.2	1.2	1.2	0.34					3.94
Business Services	0.5	0.5							1
Rapid Response	0.05	0.05							0.1
Youth Services			2.9					0.75	3.65
Total	2	2.35	4.35	0.44	0	0	0	0.75	9.89

PY 2012 Training																
Training Type	Total Expenditures	Adult					DW					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
		Carry In	New	PY11 Carry In Reg	PY12 Reg	Non-WIA Funding	Carry In	New	PY11 Carry In Reg	PY12 Reg	Non-WIA Funding	Carry In	New	PY11 Carry In Reg	PY12 Reg	Non-WIA Funding
JTA	\$ 454,701.00	30	155	\$ 105,000.00	\$ 140,000.00		13	90	\$ 75,500.00	\$ 92,201.00		8	25	\$ 13,500.00	\$ 28,500.00	
OJT	\$ 28,100.00	2	2	\$ 2,500.00	\$ 5,600.00			5								
Custom	\$ -															
Contract	\$ -															
Total	\$ 482,801.00	32	157	\$ 107,500.00	\$ 145,600.00	\$ -	13	95	\$ 75,500.00	\$ 92,201.00	\$ 20,000.00	8	25	\$ 13,500.00	\$ 28,500.00	\$ -

PY 2013 Training Projection																
Training Type	Total Expenditures	Adult					DW					Youth				
		# Participants in Training		Expenditures			# Participants in Training		Expenditures			# Participants in Training		Expenditures		
		Carry In	New	PY12 Carry In	PY13	Non-WIA Funding	Carry In	New	PY12 Carry In	PY13	Non-WIA Funding	Carry In	New	PY12 Carry In	PY13	Non-WIA Funding
JTA	\$ 477,855.00	38	147	\$ 104,000.00	\$ 110,000.00		13	105	\$ 102,000.00	\$ 116,155.00		10	28	\$ 15,250.00	\$ 30,450.00	
OJT	\$ 68,500.00	1	10	\$ 3,500.00	\$ 35,000.00			7								
Custom	\$ -															
Contract	\$ -															
Total	\$ 546,355.00	39	157	\$ 107,500.00	\$ 145,000.00	\$ -	13	112	\$ 102,000.00	\$ 116,155.00	\$ 30,000.00	10	28	\$ 15,250.00	\$ 30,450.00	\$ -

Budget Summary for: LWIA Name: Ulster County						
Totals	WIA					Other Funding
	Adult	DW	Youth	Admin		
Total Revenue	\$ 1,958,506.00	\$ 530,990.00	\$ 531,079.00	\$ 448,157.00	\$ 143,291.00	\$ 304,989.00
Total Staff Costs	\$ 774,595.00	\$ 189,817.00	\$ 213,374.00	\$ 185,012.00	\$ 62,579.00	\$ 123,813.00
Total Operational Costs	\$ 50,199.00	\$ 16,709.00	\$ 18,784.00	\$ 9,196.00	\$ 5,510.00	\$ -
Total Participant Costs	\$ 297,005.00	\$ 5,400.00	\$ 3,600.00	\$ 136,829.00	\$ -	\$ 151,176.00
Total Training Costs	\$ 546,355.00	\$ 252,500.00	\$ 218,155.00	\$ 45,700.00	\$ -	\$ 30,000.00
Total Expenditures	\$ 1,668,154.00	\$ 464,426.00	\$ 453,913.00	\$ 376,737.00	\$ 68,089.00	\$ 304,989.00
Carry-over Funds to PY14	\$ 290,352.00	\$ 66,564.00	\$ 77,166.00	\$ 71,420.00	\$ 75,202.00	\$ -

Operational Cost Breakdown	
Rent	\$ 25,001.00
Utilities	\$ 7,849.00
Supplies	\$ 4,400.00
Cleaning	\$ -
Internet Service	\$ -
Leased Equipment	\$ -
Other Related Items	\$ 12,949.00

	Staffing Totals	
	2012	2013
WIB	0.9	0.9
TAA	0.3	0.3
Core/Intensive	3.49	3.94
Business Services	1.05	1
Rapid Response	0.1	0.1
Youth Services	3.55	3.65

	Training Totals	
	2011	2012
ITA	\$ 454,701.00	\$ 477,855.00
OJT	\$ 28,100.00	\$ 68,500.00
Custom	\$ -	\$ -
Contract	\$ -	\$ -

Number of One Stop Centers
1

Leased Equipment						
Other Related Items						

0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0
0	0	0	0	0	0	0	0

Instructions

Please enter information from your local area into the appropriate worksheet.

[Youth Worksheet](#)

Please enter the requested information for your local area's Youth Service Providers.

[Youth Program Foundation and Required Elements Worksheet](#)

Please indicate which entities provide the required youth program foundation and elements that are listed. If a waiver applies, list that as well. Include **all** youth services organizations, including the Career Center and any organizations who may provide WIA Program Elements without cost (if applicable). If the arrangement to provide any of the WIA Program Elements is contractual, please indicate the type of contract in place (e.g. multi-year, annual, etc.). For LWIAs that cover multiple counties/areas, please enter a name for each area, and list the entities that provide service to that location.

[Adult/Dislocated Worker Worksheet](#)

Please complete the Adult/Dislocated Worker worksheet if your local area uses contracts with service providers to provide Adult and Dislocated Worker core or intensive services. If the local area does not contract out any of these services, please put an "N/A" on the first line of the worksheet and leave the rest blank.

[Business Services Worksheet](#)

Please complete the Business Services worksheet if your local area uses contracts with service providers to provide Business Services. If the local area does not contract out any of these services, please put an "N/A" on the first line of the worksheet and leave the rest blank.

Youth Activity Provider Name	Address	City	State	Zip Code	Phone Number	Contact Name	Contact Title	Contact Email	Type of Arrangement (e.g. MOU, collaboration, contractual)	Contract Start Date (if applicable)	Contract End Date (if applicable)	Planned Expenditures for PY13	Counties Served	Planned Enrollments PY13	Using the definition of successful in Question 8 of the Local Plan, has this provider been successful? (Yes or No)
Family of Woodstock, Inc.	39 John Street	Kingston	NY	12402	845-331-7080	Michael Berg	Executive Director	mberg@familyofwoodstockinc.org	Year Round Youth Program (annual contract)	7/1/2013	6/30/2015	\$145,000	Ulster	58	Yes
Gateway Community Industries, Inc.	One Amy Kay Parkway	Kingston	NY	12402	845-339-0155	Helen Edelstein	Director of Vocational & Therapeutic Services	hedelstein@gatewayindustries.org	Comprehensive Objective Assessment (annual contract)	7/1/2013	6/30/2014	\$29,375	Ulster	125	Yes
United Way of Ulster County, Inc.	450 Albany Ave	Kingston	NY	12401	845-331-4199	Stacey Rein	President	reins@hvc.rr.com	Employer for Youth Wages, Year-Round Program (annual contract)	7/1/2013	6/30/2014	\$38,000	Ulster	23	Yes
United Way of Ulster County, Inc.	450 Albany Ave	Kingston	NY	12401	845-331-4199	Stacey Rein	President	reins@hvc.rr.com	Employer for Youth Wages, Summer Youth Program (annual contract)	7/1/2013	6/30/2014	\$148,500	Ulster	112	Yes

Youth Program Foundation	Provider Names
Objective Assessment	Gateway Community Industries
Individual Service Strategy	Family of Woodstock
Preparation for Post-Secondary Education & Employment	Family of Woodstock

Youth Program Element	Provider Names
Tutoring/Study Skills Training/Instruction leading to completion of secondary school	Family of Woodstock
Alternative Secondary School Services	Family of Woodstock
Summer employment opportunities	Family of Woodstock
Paid and unpaid work experience	Family of Woodstock, United Way of Ulster County
Occupational skills training	Family of Woodstock
Leadership development opportunities	Family of Woodstock
Supportive Services	Family of Woodstock
Adult Mentoring	Family of Woodstock
Follow Up Services	Family of Woodstock
Comprehensive Guidance and Counseling	Family of Woodstock

Adult Services Provider Name	Address	City	State	Zip Code	Phone Number	Contact Name	Contact Title	Contact Email	Group to be Served (Adult or DW)	Estimated Number to be Served (Adult or DW)	Activities to be Provided (OJT, IEP development, etc.)	Type of Contract (Cost Reimbursement, Fixed Price, Performance Based, Hybrid, etc.)	Contract Start Date	Contract End Date	Counties to be Served
Gateway Community Industries	One Amy Kay Parkway	Kingston	NY	12402	845-339-0155	Helen Edelstein	Director of Vocational & Therapeutic Services	hedelstein@gatewayindustries.org	Adult and DW	54	Comprehensive Assessment	Cost per Group Assessment	7/1/2013	6/30/2014	Ulster

Business Services Provider Name	Address	City	State	Zip Code	Phone Number	Contact Name	Contact Title	Contact Email	Activities to be Provided	Type of Contract (Cost Reimbursement, Fixed Price, Performance Based, Hybrid, etc.)	Contract Start Date	Contract End Date	Counties to be Served
N/A													