

COUNTY OF ULSTER

Workforce Development Board

535 Boices Lane
Kingston, NY 12401
UlsterWorks.com



Phone: (845) 340-3170
Fax: (845) 340-3165
Email: oet@co.ulster.ny.us

Patrick K. Ryan, County Executive

Tomasine Oliphant, Director

Ulster County WIOA Eligibility and Documentation Requirements

Adult Low Income Eligibility Guidelines

An individual will qualify under the Adult eligibility guidelines as follows:

- An individual 18 years of age or older who falls at or below one or more of the following income guidelines:
 - Earning \$22 per hour or less; or
 - Earning \$880 per week or less; or
 - Earning 250% of poverty with six (6) months individual income based on family size (see chart below); or
 - Receiving Public Assistance or Food Stamps/SNAP
 - Any Individual that is unemployed

TOTAL GROSS INCOME FOR THE PAST SIX MONTHS		
2019 Levels		
Household Size	Adult Low-Income Eligibility Level – Total Income	
	6 Months	Annualized (12 Months)
1	15,613	31,225
2	21,138	42,275
3	26,663	53,325
4	32,188	64,375
5	37,713	75,425
6	43,238	86,475
7	48,763	97,525
8	54,288	108,575
Each Additional Person	+5,525	+11,050

This chart updates Ulster County WIOA Adult eligibility guidelines, based on revised Poverty Income Guidelines. Figures are derived from Federal Register, Poverty Guidelines, under Dept. of Health and Human Services, Notices, 1/11/2019.

Note: Income is one part of eligibility. Other criteria must be met that include proof of citizenship or resident alien status, county residency, family size and, for males, Selective Service registration. Eligibility for enrollment is determined by the Ulster County Office of Employment and Training.

Adult Low Income Documentation Requirements

- Birth Certificate OR proof of legal alien status
- Driver's License or State ID card
- Proof of your current street address (must be an Ulster County resident)
- Social Security card
- DD-214 (Veterans only)
- Proof of income OR
- Current Public Assistance/Food Stamp budget letter OR SSI award letter
- Selective Service registration number for males 18 or older born after 1959
- Other documents as required

WDB Approved 5/12/20