

# Ulster County Workforce Development Board Meeting

## September 12, 2017

### Minutes

**MEMBERS PRESENT** – Todd Schmidt, Daniel O’Shea, Mary Anne Hildebrandt, Sean Mahoney, Evelyn Heinbach (proxy for Suzanne Holt) Mary Jalloh, John Eickman, Michael Berg, Mike Iapoco, Tony Marmo, Tammy Gillon, and Heidi Rosborough

**MEMBERS EXCUSED** – Jon Levin, Paul Cassel, Jim Ferraro, Frank Falatyn

**MEMBERS ABSENT** - Bob Hirsch

**ALSO PRESENT** – Lisa Berger, WDB Director; Cynthia Baran, OET Deputy Fiscal Director; Lisa Snyder, OET, Nancy Bell, NY DOL

#### **1. WELCOME AND INTRODUCTIONS: Sean Mahoney, WIB Chair**

The meeting was called to order at 3:38 pm by the Chair, Sean Mahoney of Next Step Digital. A quorum was present.

#### **2. WDB DIRECTOR’S REPORT: Lisa Berger, WDB Director**

Lisa updated the board on the move which will take place on Friday, October 27, 2017. The Board is invited to arrive at 3 PM for the next meeting on November 14 and take a tour of the new Career Center. The new address is: 535 Boices Lane. Please use the 521 entrance (second left on Boices Lane – parking can be found around the back. To enter the building, walk around the side of the building closets to Boices Lane.) UCOET and UCAT are working together to re-work the bus schedule to accommodate customers. There will be coordination between us and DSS. We will also be rotating OET staff at DSS.

#### **3. FINANCIAL REPORTS: Cynthia Baran, Deputy Fiscal Director**

Cindy reviewed the financials. We are working with carry-in money into this year. At the end of July – early August we received allocations and youth money. The remainder should arrive at the end of October – early November. Without that money, we are spending in Youth. We anticipate \$130,000 in training dollars.

#### **4. APPROVAL OF MINUTES:**

A motion was made by Michael Berg to approve the 6/13/17 meeting minutes, seconded by Tony Marmo, unanimously approved.

#### **5. DEMAND OCCUPATIONS LIST REVIEW:**

The new list generated by Bureau of Labor Statistics show a huge demand for jobs in trades; from entry-level to construction managers, electricians, plumbers, and other skilled trades. Heavy and civil engineering construction are seeing increases both in hiring and pay. Some job titles listed currently do not have certificate programs for them; i.e. Administrative, Accounting, etc., as well as food and beverage.

Post-production and set design titles may be too new of an industry for this area. Discussed significant industries. Sean stated unless there is a high volume of change, why consider it? Critical mass occupations should be discussed. Need to pick 3-4 sectors where the most people are going to be coming in. Lisa suggested we look at what occupations are growing and then look at career pathways. Tony asked what

BOCES and UCCC are doing in that area. Mary Jalloh stated that there is now a combined catalog available, instead of two separate ones. Lisa stated that once we see which areas are growing, then we can speak with Mary and Chris about moving forward.

## **6. WIOA UPDATED POLICIES – REVIEW & ADOPTION**

Lisa advised that all policies have been signed off on. The Supportive Services Policy has an update to specify WIOA in the language. Todd Schmidt made a motion to adopt, seconded by Daniel O’Shea. All in favor. Policy adopted.

Priority of Service Policy was explained by Lisa – no changes. Motion to adopt made by Tony Marmo, seconded by John Eickman. All in favor. Policy adopted.

Self-Sufficiency Policy: Once housing, childcare and transportation costs for Ulster County are considered a person needs to make \$19-\$20/hour to be self-sufficient. The adoption of the policy would reflect the current economic conditions in Ulster County. Previously, our Self-Sufficiency policy was aligned with federal poverty levels. That standard doesn’t make sense. This policy is only used to help people who are currently working. It was emphasized that individuals with the lowest incomes, still are the priority when it comes to spending training dollars. A motion to approve was made by Mike Iapoco, seconded by Tony Marmo. All in favor. Policy adopted.

One Stop Operator Agreement – This completes all WIOA requirements for operating a compliant Career Center. An Operator Sub-Committee needs to be created by the Executive Committee. Someone from the County Executive’s Office will be on the committee, as well as an outside person not currently on either board. Mary Jalloh asked if the sub-committee is replacing the previous consortium. Lisa advised that the consortium is dissolved. Members of the sub-committee can have no conflicts. The committee will convene quarterly. The Executive Committee will identify someone from the outside who is interested in workforce and they will be appointed.

A motion was made by Tony Marmo to adopt, seconded by John Eickman. All in favor. Policy adopted.

## **7. MOTION TO ADJOURN:**

Motion to Adjourn was made by Sean Mahoney, seconded by Mary Jalloh. Meeting adjourned at 4:13pm.

### **ULSTER COUNTY WORKFORCE DEVELOPMENT BOARD**

#### **NEXT MEETING:**

Tuesday, January 9, 2018

3:30 pm

521 Boices Lane, Suite 535, Kingston, NY 12401